



CALL FOR NOMINATIONS FOR THE 2026/2027 BOARD OF TRUSTEES

Dear Michael Oak Community

The Nominations Committee of the Board of Trustees of Michael Oak Waldorf School is inviting nominations for parents interested in becoming part of our Board. If you know someone who has the interests of the school at heart, is willing to become more involved in its governance and would make a valuable contribution to the Board, please nominate them, with their consent. You are also very welcome to nominate yourself.

How is the school governed?

- Michael Oak Waldorf School is run through a partnership between the College of Teachers, Operations and the Board of Trustees. The College is responsible for pedagogical matters, Operations for operational issues, and the Trustees for financial and legal matters, including the long-term sustainability of the school.
- The Board of Trustees is elected on an annual basis and is currently composed of 4 teachers (appointed by the College of Teachers) and 8 parent trustees (elected at the Annual General Meeting). The AGM will take place on **Wednesday, 21 October 2026**.
- The Chair of the Board is elected at the first Board meeting following the AGM, and holds office until the next AGM.

Roles and responsibilities of a Trustee

- Trustees meet approximately twice a term, and their work is supported by several committees, which also meet approximately once a term. Most trustees serve on, or lead, at least one committee. There are also joint sessions with the College and Operations for visioning, planning and budgeting.
- Being a trustee means committing personal time and skills to a fiduciary role overseeing the affairs of the school. It calls for integrity and a commitment to the interests of the whole Michael Oak community. The work is voluntary, requiring approximately 8 to 10 hours per month, and is both demanding and rewarding.

What are we looking for in the make-up of the Board?

- Skills: a wide range of professional skills, such as legal, financial, marketing and HR.
- Diversity: a Board that is inclusive in terms of gender, race, socio-economics and disability.
- Ethos: an understanding of and commitment to Waldorf education and governance, or a willingness to learn.
- Continuity: candidates with the capacity for a multi-year commitment, so that institutional knowledge is retained as the Board evolves.
- Soft skills: an openness to consider information without prejudice or personal agenda, and a commitment to healthy communication and collaborative working.
- Nominees should preferably have been parents at Michael Oak for at least a year, and have been involved in a committee, working group, or as a class link.

Application process

- An application consists of the name of the nominee and who nominated them.
- A one to two page CV for the nominee.
- A half-page motivation from the nominee, setting out why they would like to serve as a Trustee and what they would bring to the Board.
- Please follow this link: <https://forms.gle/JjcwX64f5i29KvcKA> to send all of the above by the closing date. All information shared will be treated as confidential.
- All current Board members and prior nominees who wish to be considered are asked to re-submit their applications.
- Applications are reviewed by the Nominations Committee, made up of six individuals connected to the school, being two trustees, two teachers and two parents, who together select the slate of candidates to be put to the AGM.
- Closing date for nominations is Friday, 4 September 2026. Any queries? Please contact Jeandré Williams, Chair of NomCom: jeandrecw@gmail.com

On behalf of the Trustees

Jeandré Williams

Chair of NomCom
Board of Trustees

14 August 2026

Nominations timeline

- Call for nominations issued: Friday, 14 August 2026
- Closing date for nominations: Friday, 4 September 2026
- Nominations Committee review and recommended slate confirmed: Monday, 7 September to Wednesday, 16 September 2026
- Recommended slate submitted to the Chair of the Board: Wednesday, 16 September 2026
- Slate published to the school community, inviting comment: Wednesday, 23 September 2026
- Closing date for comment on the published slate: Wednesday, 14 October 2026
- Election and ratification at the AGM: Wednesday, 21 October 2026
- New Trustees announced to the school community: by early November 2026

Michael Oak Waldorf School (PBO 003-387 & NPO 18/11/13/521) is a registered Western Cape independent school (13/3/1/79), and a member of the Independent Schools Association of Southern Africa (ISASA) and the Southern African Federation of Waldorf Schools.